



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Postdoctoral Research Assistant, Institute for Medieval Studies,
Faculty of Arts, Humanities & Cultures



Salary: University Grade 7 (£33,199 – £39,609 p.a.) pro rata

Reference: AHCH1018

Closing date: 17 April 2019

Interview date: 9 May 2019

Part time, 80% of full time

Fixed term for 2 years

Post-doctoral Research Assistant School of History, Institute for Medieval Studies, Faculty of Arts, Humanities & Cultures

Do you possess excellent palaeographical skills with a strong command of Medieval Latin? Have you completed or are you nearing completion a PhD in Medieval studies with an interest in medieval monasteries?

This is an exciting opportunity to work on the AHRC-funded research grant, 'The Sacred Landscapes of Medieval Monasteries: An interdisciplinary study of meaning embedded in space and production', with co-investigators Professor Emilia Jamroziak (University of Leeds) and Professor Janet Burton (University of Wales Trinity Saint David)

This project investigates medieval monasteries in Lincolnshire and Wales and addresses inter-related issues of landscape meaning and cultural production. The research assistant will focus on the post-1259 manuscript of the Kirkstead Abbey Cartulary (BL Cotton Vesp. E. xviii). They will produce a diplomatic transcription of the whole manuscript. The research assistant will have also an opportunity to contribute to the wider aims of the project, in particular through investigation of the archival memory of Kirkstead Abbey and its relationship to the surrounding communities. The research assistant will also work closely with archaeologists in providing landscape-relevant information from the cartulary.

What does the role entail?

As a post-doctoral research assistant your main duties will include:

- Making a complete palaeographical transcription of the Kirkstead Abbey Cartulary (BL Cotton Vesp. E. xviii), working from a digital copy and following set transcription policies;
- Liaising with Jamroziak and Burton concerning the progress and priorities of the transcription;
- Proactively considering the work being done and making suggestions for improvement in meeting objectives, including addressing others' concerns etc.;



- Continually updating their knowledge and understanding within the field (palaeographical as well as regarding the historical context of manuscript production);
- If practicable, contribution to publications on the Kirkstead Cartulary resulting from the project;
- Regularly communicating material of a specialist and highly technical nature both verbally and in writing;
- Contributing to the communication of results of the project to non-academic audiences;
- Contributing to setting the direction of the research project and team;
- Conducting all professional responsibilities in a manner consistent with the School's commitment to equality, inclusion, and dignity and mutual respect.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a post-doctoral research assistant you will have:

- PhD or near to completion (meaning after you have handed in the initial version of your thesis) in medieval history or medieval studies;
- Excellent palaeographical skills;
- Strong command of medieval Latin;
- A strong track record in the research of medieval monasticism and/or medieval manuscript culture;
- Strong time management and planning skills, with the ability to meet deadlines and manage own workload effectively without close supervision;
- Proven ability to work well both individually and in a team.

You may also have:

- Knowledge of codicology;
- A research interest in landscape history.



How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Professor Emilia Jamroziak

Tel: +44 (0)113 343 33592

Email: e.m.jamroziak@leeds.ac.uk

Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.



